**INTERLABORATORY COMPARISON:** Proficiency testing – Mass calibration 2023

**TESTS / CALIBRATIONS:** Calibration of 7 masses of nominal values:

 5mg, 50mg, 500mg, 5g, 50g, 500g, 5kg

**Society / Laboratory:** ………………………….….…….…….………………………........

**Address:** …………………………….…………….……………………..............................

**Laboratory contact :**

* Last Name – First Name: …………………………………………………..….……………..……………..
* Telephone number: ……………………………………………..…….…………………..………………....
* E-mail: …………………………………………………………..…………..………………………..............
* Address of the product delivery: …………………………………………….…..……………..……….…………………………….………….

**Contact for billing (to send the invoice by email):**

* Last Name – First Name: …………………………………………………..….……………..……………..
* Telephone number: ……………………………………………..…….…………………..………………....
* E-mail: …………………………………………………………..…………..………………………..............
* Billing adress: ………………………………………...….……………..……………..
* VAT number: …………………………………….………………….…………………………….………….

**Participation for calibrations:**

|  |  |  |
| --- | --- | --- |
| [ ] Mass of 5 mg[ ] Mass of 50 mg [ ] Mass of 500 mg | [ ] Mass of 5 g [ ] Mass of 50 g[ ] Mass of 500 g | [ ] Mass of 5 kg |

**Participation fees (\*) : 540 € net total**

(\*) *These fees include loan of masses to be calibrated, supply of the results form to complete, any intermediate reports and the final report containing results exploitation and participants' performance evaluation.*

The transport costs to the next laboratory are the responsibility of the participants, the choice of the carrier remaining free. For the participants located outside the European Union, the transport to and from of proficiency test items must be organized and paid for by the participant.

|  |
| --- |
| **ACCEPTANCE OF THIS PROPOSAL**I, the undersigned,……………………………………….……………………., from the compagny / laboratory ………………………………………………………... :* acknowledge having read the contents of this proposal and the fact sheet “Fact sheet - ILC 2023 - Mass calibration\_v1” (EIL-TR-Q-034\_B),
* accept the terms of sale in appendix.

My signature on this order is equivalent to a purchase order of the CT2M services at this date.Date: ………...  Visa and company / laboratory stamp: |

Thanks to return this registration form by e-mail at cilmasses@ct2m.fr.

**Appendix: Terms of sale**

# Invoicing

Invoicing is carried out after sending the final report or an intermediate report of the proficiency testing. **The settlement is 30 days end of month of the invoice date.**

Every registration fee is due when the campaign is started and won’t be cancelled or refund.

# Loss, degradation or elimination of the test item

In case of loss, damage or elimination of the proficiency test item by a participant, the CT2M reserves the right to claim its amount or purchase and new shipment:

* Mass of 5mg (class E2) with box: 37€
* Mass of 50mg (class E2) with box: 37€
* Mass of 500mg (class E2) with box: 37€
* Mass of 5g (clase E2) with box: 75€
* Mass of 50g (clase E2) with box: 100€
* Mass of 500g (clase E2) with box: 245€
* Mass of 5kg (clase E2) with box: 852€

The CT2M cannot be held responsible for loss, disposal or non-receipt of the proficiency test item.

# Number of participants

In case of insufficient number of participants for an appropriate statistical treatment, the CT2M reserves the right to cancel this inter-laboratory comparison.

# Rules for the use of accreditation mark

The COFRAC accreditation mark "Interlaboratory Comparison", No.1-7127 (scope available on [www.cofrac.fr](http://www.cofrac.fr)) may not be used by participants.

# Management and storage of personnal data

The CT2M will use the personal data of the participants in order to communicate with the participant during the ILC. These data are also used to send them intermediate and/or final reports. The data may be used for commercial purposes (communication of new features on the website, communication on new ILC or on ILC in which a participant have already participated. The data will be kept for 5 years (after the last communication). (The data listed in the quotes and reports are kept for 10 years.) In the event of refusal, an email should be sent to ct2m@ct2m.fr.